

Subject: Fwd: Westchester Insurance
From: Emelia Tso <emelia.tso@lacity.org>
Date: 08/25/2014 01:31 PM
To: Donald Duckworth <duckworth.donald@gmail.com>
CC: "Scott, Rick" <rick.scott@lacity.org>

Please advise me your status of insurance. Thanks.

----- Forwarded message -----
From: **Emelia Tso** <emelia.tso@lacity.org>
Date: Tue, Aug 12, 2014 at 11:20 AM
Subject: re: Westchester Insurance
To: Donald Duckworth <duckworth.donald@gmail.com>

Hi Donald,

Please note that your BID's Insurances G/L & D/O will be expired on 08/27/2014.

Please ask your insurance broker to log in the below link to submit the insurances electronically.

<http://track4la.lacity.org>

If the insurance is for state fund, please forward to me and I will ask the approval for you.

If you have any questions, please contact our staff at (213) 978-RISK (7475).
Thank you for your cooperation.

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Thanks.

Emelia Tso
Neighborhood and Business Improvement District Division
Office of City Clerk
[213-978-1110](tel:213-978-1110)

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Thanks.

Emelia Tso
Neighborhood and Business Improvement District Division
Office of City Clerk
213-978-1110